



Tutor Position - Horizons Adventure Leadership Programme

Background

Since the beginning of 2002 Horizons Unlimited have delivered an Adventure Leadership training programme in Christchurch. This programme has developed as part of a larger 'GAPYEAR Experience' concept that incorporates intensive vocational training for young people before they travel overseas for associated work opportunities

The Adventure Leadership Training Programme

This is a rewarding, yet intense 12 week outdoor programme for school leavers. A key focus of the course is to develop leadership skills and as such students are given opportunities to lead actual client groups in adventure-based activities.

Our experience, and feedback from USA Summer Camps, Treasure Island Hong Kong, Land's Edge Australia suggests that our students need to be able to teach introductory skills in some adventure activities.

The timetable includes:

- Kayaking; flat water and surfing skills
- Rock climbing; how to set up and instruct a top rope session, run an abseil and an introduction to lead climbing
- Tramping/camping (hiking); navigation, tents, fires, radios, weather & leading groups
- Challenge Ropes Course; learn to use a CRC as an instructor, including rescue skills.
- Adventure Based Learning activities; how to facilitate an effective day of team initiatives.
- Sea Kayaking; an expedition in the Marlborough Sounds
- Leadership development (styles, strengths and plenty of practice & feedback)
- Teaching skills (incl learning styles, presentation skills, delivering customer experience etc)
- Experiences working with real clients

The ongoing success of this programme will continue to depend on our ability to:

- be excited about what we do for, and with, our students
- provide them with challenging, adventurous yet safe and supported learning opportunities
- focus on providing what our students need (either to get them into jobs in the industry, and/or to help them further develop as young people)
- go further for our students than others do.

If you think that you can help us, then we would love to meet with you!!

What will be involved?

Primary Responsibility:

- 1) Lead responsibility for a group of approx 10 'young' (range = 17 – 42 yrs so far!) people through the entire programme – ie/ being tutor, mentor, friend, facilitator, leader to them.
- 2) Responsibility for developing generic (adventure) leadership skills within this group – through teaching, facilitating, role modelling, coaching etc.
- 3) Responsibility for, and delivery of, some specific modules of the programme to your group (and probably other groups too). These modules include rock climbing, kayaking, sea kayaking, tramping, ropes course, risk management, outdoor first aid, weather knowledge, leadership, theory etc.
- 4) Providing assistance to the tutors for other modules of the programme.

Secondary / Additional Responsibilities

When not involved in the Adventure Leadership Programme, tutors may be required to assist in other projects and/or parts of Horizons workload. These opportunities would be assigned according to time available, skill set, experience, interest and enthusiasm.

Other Benefits:

- Development opportunities
- Coffee and cake on Fridays
- Macpac and Earth Sea Sky gear
- Great team to work with...

Terms and Conditions:

Qualifications, Skills and Experience

The ideal applicant will be highly experienced in outdoor instruction with particular focus on personal development & outdoor/technical skill development of students or clients.

Required:

- Outdoor Instruction skills and experience to 'Lead Instructor' level in a minimum of two and 'Assess' level in at least one of the following.
(‘Lead’ level is equivalent to NZOIA one, Assess to NZOIA two – or equivalent. Refer to Horizons Staff Competencies):
 - Rock / Abseil
 - Kayak/Sea Kayak
 - Ropes Course
 - Tramping
 - Risk Management
- An understanding of current risk management practice.
- Current First Aid qualification (PHEC preferred)
- Competent with computers (including Microsoft Office)
- Current drivers licence
- Unit standard 4098

Desirable:

- Certificate of Adult Teaching or Teacher Training Certificate.

Dates & Workload:

Contract for Service for the period from approximately 25th January – 12th May 2017 (13 programme delivery weeks, plus approx 1.5 pre- and 1 post - programme) initially, with the possibility of further contracts beyond this.

Weekly workload of 5 days /week, (4 days delivery and one day preparation, generally 8.30am till 4pm some overnights required but most weekends off.

Remuneration:

Weekly rate based on \$200/day, ie/ 5 days/week = \$1000/week (Note: We usually pay our team as self employed contractors; ie/ contractor takes responsibility for own tax, holiday, sick leave etc, but get some advantages around tax, gst etc)

Application details:

Please apply by sending your CV and a covering letter or email to Hilary at info@horizons.co.nz

Expressions of interest will be accepted until 20th October 2016, and we will hold an application process from there, with the likelihood that we will interview during the first week of November. Places will be offered by 15th November 2016.

H O R I Z O N S
U N L I M I T E D

“te tapaepae o te rangi”

– *strive to attain the utmost, look to the furthest horizon.*